

POLICIES AT DR. NEIMAN'S OFFICE

- ***THERE WILL BE A \$25.00 CANCELLATION FEE FOR ESTABLISHED PATIENT APPOINTMENTS THAT ARE NOT CANCELLED WITHIN 24 HOURS.***
- ***THERE WILL BE A \$50.00 CANCELLATION FEE FOR NEW PATIENT APPOINTMENTS THAT ARE NOT CANCELLED WITHIN 24 HOURS.***
- ***IF YOU HAVE A BALANCE ON YOUR ACCOUNT, A PAYMENT MUST BE PAID ON YOUR NEXT VISIT OR IT CAN BE PAID IN FULL.***
- ***THERE WILL BE A \$25.00 CHARGE FOR ANY DOCUMENTATION THAT NEEDS TO BE FILLED OUT BY DR. NEIMAN.***
- ***BE ADVISED THAT YOU ARE RESPONSIBLE FOR REPORTING ANY CHANGES TO YOUR ADDRESS OR INSURANCE.***
- ***IF YOUR INSURANCE REQUIRES A REFERRAL FROM YOUR PCP: PLEASE DO NOT MAKE YOUR APPOINTMENT UNTIL YOU HAVE A REFERRAL, WE WILL NOT SEE YOU UNTIL WE RECEIVE THE REFERRAL IN OUR OFFICE.***
- ***A COPY OF THESE POLICIES WILL BE KEPT IN YOUR CHART FOR OUR RECORDS THAT YOU HAVE BEEN NOTIFIED OF THESE POLICIES AND WILL ABIDE BY THEM. THANK YOU IN ADVANCE.***

Signature _____

_____ Date _____